

What's a four letter word beginning with *F*
managers should never use??



THE TOP TRAPS ALL MANAGERS SHOULD AVOID

Skills to Help Managers Avoid Common Pitfalls

Howard Miller

Speaker | Trainer | Facilitator | Coach

The Top Traps All Managers Should Avoid

1. **Being subjective instead of using facts**
2. **Letting YOUR viewpoint get in the way**
3. **Being held hostage by employees with difficult personalities**



Howard Miller helps managers build their skills so they can increase their effectiveness. While many of his workshops are geared to new managers, these are skills any manager will find helpful to facilitate change. Howard is a published author. He has served on the boards of the National Speakers Associations Northern California Chapter (NSA/NC), ASTD (American Society of Trainers and Developers) and GGBA (Golden Gate Business Association).

CREDENTIALS

Ken Blanchard Executive Coach
Coaches Training Institute (CTI) Graduate
American Management Association Faculty
Tony Robbins Results Coach
Booth 360 Certification
Situational Leadership II Expertise
DiSC Behavioral Assessment

SERVICES

Keynote Talks
Executive and Management Coaching
Meeting Facilitation
Management Training
Team Building & Communication Skills Training
Behavioral Skills Workshops & Assessments

PARTIAL CLIENT LIST

IRS
Johnson & Johnson/Cordis
SAP
Blue Cross Blue Shield Corporation
Asian & Pacific Islander American Health Forum
PAVO (Professional Association of Volleyball Officials)

BENEFITS

Increased Productivity
Increased Customer Satisfaction
Reduction in Turnover
Reduced Time Frames
Higher Quality Results

You're Full of Shift



Howard Miller's book, featuring real-life stories which demonstrate shifts of difficult situations into positive opportunities